**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of July 18, 2017**

**I.    Roll Call**

Chairman Lance Wallace called the meeting to order at 9:05a.m., Tuesday July 18, 2017 at the office of the Louisiana State Board of Private Investigator Examiners, 7414 Perkins Road, Suite 120, Baton Rouge, Louisiana. Those members present at the meeting were Mr. Marcal Poullard, Ms. Annette Kovac, Mr. Glen Petersen, Mr. Kennith Landry, and Mr. Walter “Tim” Asmussen. Also present was Executive Director Pat Englade and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

**II. Approval of Minutes from the May 17, 2017 board meeting**

Ms. Kovac moved to approve the minutes of the May 17, 2017 board meeting. Seconded by Wallace. All in favor. Motion carried.

**III. Public Comment: None**

**IV. Approval of Applications**

 **A. Agency Applicants**

Ms. Kovac made a motion to approve the agency application of **Kenneth Farbe, Jr..**

Mr. Farbe, Jr. was present. Seconded by Petersen. Roll call vote: Kovac yes,

Petersen yes, Asmussen yes and Landry yes. Motion carried.

Mr. Petersen made motion to approve the agency application of **Ken Grissom.** Mr. Grissom was present. Seconded by Kovac. Roll call vote: Kovac yes, Petersen yes, Landry yes, and Asmussen yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Deniesee Robertson.**

Ms. Robertson was present. Seconded by Petersen. Roll call vote: Kovac yes, Landry yes, Asmussen yes and Petersen yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Zachary Strickland**.

Mr. Strickland was present. Seconded by Petersen. Roll call vote: Kovac yes, Landry yes, Asmussen yes and Petersen yes. Motion carried.

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 **Mr. Marcal Poullard attended the meeting at 9:24am**

Ms. Kovac made a motion to approve the agency application of **Bart Bouillion**. Mr. Bouillion was present. Seconded by Petersen. Roll call vote: Poullard yes, Kovac yes, Landry yes, Asmussen yes and Petersen yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Michael Clarke**.

Mr. Clarke was not present. Seconded by Petersen. Roll call vote: Kovac yes, Poullard yes, Landry yes, Asmussen yes and Petersen yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of **Brooke Migues.**

Ms. Migues was present. Seconded by Petersen. Roll call vote: Poullard yes, Kovac yes, Petersen yes, Asmussen yes, and Landry yes. Motion carried.

 **B. Individual Applications**

Ms. Kovac made a motion to approve the Individual applications starting with

 Irvin Grant and ending with Jordan Robeaux. Seconded Petersen. All in favor.

 Motion carried.

 **C. Apprentice Applications**

Ms. Kovac made a motion to approve the Apprentice applications starting with

 Jeremy Hartley and ending with Shane Boudreaux. Seconded by Petersen. All in favor.

 Motion carried.

 **D. Journeymen Applicants**

Ms. Kovac made a motion to approve the Journeymen applications starting with

 Dawn Manix and ending with Sarah Andres. Seconded by Petersen. All in favor.

 Motion carried.

**E. Agency Applicant Appeal – Clarence Williams, III**

Mr. Clarence Williams, III agreed that his agency application is going to be deferred till the next board meeting and he was advised the it could be two months from now.

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Mr. Petersen made a motion of deferral on Mr. Clarence Williams, III agency application till the next board meeting. The board requested that Mr. Williams, III submit letters outlining the

timeframe of when he performed work. The letters need to be signed by the person that is attesting that you performed investigative work for them. Seconded by: Kovac.

Roll call vote: Poullard yes, Kovac yes, Petersen yes, Asmussen yes, and Landry yes. Motion carried.

**V. Financial**

1. **Financial Report**

Ms. Kovac approved the financial report that was read by Mr. Asmussen. Seconded by

Petersen. All in favor. Motion carried.

**B. Employee Incentive**

Ms. Kovac made a motion to approve the 10% incentive pay for Pat, Gracie and Lori. Seconded by: Petersen. Roll call vote: Poullard yes, Kovac yes, Wallace yes, Petersen yes, Asmussen yes and Landry yes. Motion carried.

 **VI. Investigatory Officer**

Ms. Kovac made a motion to approve the investigatory report that was read by Ken Landry. Seconded by Petersen. All in favor. Motion carried.

 **VII. Training**

Ms. Kovac made a motion to approve the 40-hour PI course exemption request from Mr. John Fice. Mr. Fice is licensed it several states. He is currently license in the state that the

LSBPIE has full and limited reciprocity with. Mr. Fice will have to take the written exam.

Seconded by: Petersen. Roll call vote: Poullard yes, Kovac yes, Petersen yes, Asmussen

yes and Landry yes. Motion carried.

**Ten-minute break 11:00am to 11:10am**

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**VIII. Executive Session 11:10am to 12:15pm**

Ms. Kovac made a motion to go into executive session under La. R.S. 42:17(A) (2).

to discuss the cases of Dwayne Alexander. Seconded by Petersen. Roll call vote: Kovac yes, Poullard yes, Petersen yes, Wallace yes, Asmussen yes and Landry yes. Motion carried.

**Mr. Lance Wallace left the meeting at 11:50am**

**Mr. Petersen took over the meeting at this time and there were still 5 board members present.**

Mr. Petersen made a motion to go back into regular session. Seconded Kovac.

Roll call vote: Kovac yes, Poullard yes, Petersen yes, Asmussen yes and Landry yes. Motion carried.

Mr. Asmussen made a motion that the board enter into a contract for professional legal services that falls without rem and covers for this purpose. The board appoints Pat Englade to enter in discussion with Attorneys in lite of hiring them for this purpose. The board set aside up to $40,000.00 and a term of 3 years. Seconded by: Kovac.

Roll call vote: Poullard yes, Kovac yes, Petersen yes, Asmussen yes and Landry yes.

Motion carried.

**IX. Adjournment**

Ms. Kovac made a motion to adjourn the meeting at 12:15pm. Seconded by Asmussen.

 All in favor.